

## 9.1. Clerk's Actions from Parish Council Meeting held 12<sup>th</sup> March 2024

Action Ref.	No.	Action	Notes	Agenda Item April
A	9.2.	The Clerk to write to the landowner at Bottor Rock Farm to update them.	Completed	N/A
B	9.2.	The Clerk to include an article on D-Day Lamp of Peace in our Newsletter	Completed	N/A
C	9.2.	The Clerk to contact representatives of St Paul's Church and St Mary's Church regarding holding a community event with the lights on Thursday 6th June at 9.15pm, potentially at the War Memorials.	Ongoing - Clerk has spoken to Arthur Bray Church Warden at St Paul's who is keen to support the idea. The Clerk still needs to contact St Mary's.	N/A
D	10.	The Clerk to produce the Newsletter and distribute via agreed methods including the following subjects: Community Energy Day Report, D-Day 80 Lamp Light of Peace, Infrastructure Questionnaire	Completed	N/A
E	12.1.	The Council unanimously resolved to approve the below payments and resolved that the Clerk should make the below payments 215-228 using online banking. Scribe 228 to be paid once invoice received so paid this financial year.	Completed	N/A
F	12.3.	The Clerk was requested to add a review of Chudleigh Knighton Phone Box project to the April agenda as £500 remains in earmarked reserves for this project.	Completed	14.
G	13.	The Clerk was tasked with contacting our insurance company and Teignbridge to see if our risk assessment can be amended for future litter picks so that it would be possible for Hennock Parish Council to organise litter picks in Hennock and Teign Village.	Completed - Our insurance company need to know we have carried out a risk assessment, it's Teignbridge that stipulate it needs to be done from pavements and verges. The head of Cleansing at Teignbridge has agreed we can do a litter pick in Hennock and Teign Village but it will need to be in conjunction with their Blitz team, which will include their van and 2 members of staff, will have to be on a weekday.	N/A
H	15.	The Clerk was tasked to add the Infrastructure Questionnaire as an online form to our website with a link from our Facebook page and our newsletter.	Completed <a href="https://www.hennockpc.org.uk/infrastructure">https://www.hennockpc.org.uk/infrastructure</a>	N/A
I	20.	The Clerk to add to our April Agenda "To consider producing a welcome pack for new homes at Tollgate Farm"	Completed	18

Updated 02/04/24